

**Office of the Director – Executive Office
Contact/Assignment List**

Budget and Financial Management Office

Name	Title	Areas Serviced	Major Responsibilities	Phone	Fax	Bldg/Rm
Chris Denney	Budget Officer	OD All		594-8260	402-0149	Bldg 2/ Rm 1E10
Pat Porter	Budget Analyst	OIR OLRS LRP Admin OSP OPASI OER ROADMAP DD Reserve	<ul style="list-style-type: none"> • OD Appropriation: Apportionment/Allowances/Execution Central Expenses/Taps/Closeout/Roadmap Management/Tracking • Management Account Structure (e.g. CANs) • NBS Liaison • Budget Reviews/Projections (Back-up for Deepak Mathur) • VSOF/Envision (DW) Liaison (Back-up for Deepak Mathur) • FTE Management/VEDS (Back-up for Emma Williams) • OFM Audits/Reviews/Liaison (Back-up for Deepak Mathur) 	594-6261	402-0149	Bldg 2/ Rm 1E16A
Connie Seminerio	Budget Analyst	ORWH OAR OBSSR ODP ODS DDF ORDR OSE	<ul style="list-style-type: none"> • OD Appropriation: Formulation/presentation/Justification (CJ & OMB)/OB Data Calls/Disease Reports/GPRA • OD Appropriation: Significant Items/Q&As (Back-up for Steve Scala) • Roadmap Management/Tracking (Back-up for Pat Porter) • Gift Funds • Agreements/Direct Citations • Overseas Staff Tracking 	594-8264	402-0149	Bldg 2/ Rm 1E16H

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Deepak Mathur	Budget Analyst	IMOD OCPL OLPA ES OGC CCR NEO EO OIT OFACP OEODM OTT	<ul style="list-style-type: none"> • OD Appropriation: Apportionment/Allowances/Execution Central Expenses/TAPs/Closeout (Back-up for Pat Porter) • Central Services Appropriations: Allowances/Execution/Taps/Closeout • Central Services Appropriation: Formulation/Presentation/Justification/Reporting (Back-up for Emma Williams) • Budget Reviews/Projections • VSOE/Envision (DW) Liaison • Management Account Structure (e.g. CANs) (Back-up for Pat Porter) • NBS Liaison (Back-up for Pat Porter) • IT Reporting/Coordination • OFM Audits/Reviews/Liaison 	594-8262	402-0149	Bldg 2/ Rm 1E16E
Emma Williams	Budget Analyst	OM OMA OFM OB OA OAMP OLAO OSMP Trans Ctr OHR ORS-CSS	<ul style="list-style-type: none"> • Central Services Appropriations: Formulation/Presentation/Justification/Reporting/CSBAB/CSAC Liaison • Central Services Appropriations: Allowances/Execution/Taps/Closeout (Back-up for Deepak Mathur) • Agreements/Direct Citations (Back-up for Connie Seminerio) • IT Reporting/Coordination (Back-up for Deepak Mathur) • Space Management/Census/Rent (Back-up for Steve Scala) 	594-8263	402-0149	Bldg 2/ Rm 1E16E

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Name	Title	Areas Serviced	Major Responsibilities	Phone	Fax	Bldg/Rm
Steve Scala	Management Analyst	OD All	<ul style="list-style-type: none"> • OD Appropriation: Significant Items/Q&As • OD Appropriation: Formulation/Presentation/Justification (CJ & OMB) (Back-up for Connie Seminerio) • OD Appropriations: OB Data Calls/Disease Reports/GPRA (Back-up for Connie Seminerio) • Space Management/Census/Rent 	594-8290	402-0149	Bldg 2/ Rm 1E16I